

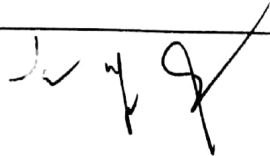
GOVERNMENT OF JAMMU AND KASHMIR
DEPARTMENT OF STATE TAXES
EXCISE & TAXATION COMPLEX
 SOLINA, Rambagh, Srinagar/ Rail Head Jammu.

Sub:- Employees Performance Monitoring System (EPMS Portal)-reg.

Office Order No: 08/Adm of 2022
Dated: 09/03/2022

In pursuance of Govt. Order No. 174-JK(GAD) of 2022 dated:17.02.2022, wherein the monthly achievements/ performance on J&K Employees Performance Monitoring System (EPMS Portal) has been made mandatory for all the employees of J&K. The requisite details on the portal have to be submit by or before 7th of every month by every employee. Accordingly, it is hereby ordered that the employees working in the office of Commissioner State Taxes, J&K Srinagar and Jammu shall submit their requisite details on the portal to the Officers/Section Heads who will be their Reporting Officers.

S. No.	Name of the Section	Reporting Officer
01	Personal Section of Commissioner State Taxes, J&K, Srinagar and Class-iv working in Personal Section in Srinagar.	Private Secretary to Commissioner State Taxes, J&K.
02	Personal Section of Commissioner State Taxes, J&K, Jammu and Class-iv working in Personal Section in Jammu.	P.A. to Commissioner State Taxes, J&K.
03	Officials including Class-iv working in Establishment Section at Srinagar Office.	Section Officer
04	Officials including Class-iv working in Establishment Section at Jammu Office.	State Taxes Officer working in the office of Additional Commissioner, State Taxes (Tax Planning Policy and Advance Ruling) J&K
05	Officials working in Accounts Section at Srinagar Office.	Assistant Accounts Officer
06	Officials working in Legal Section at Srinagar Office.	Law Officer
07	Officials working in Legal Section at Jammu Office.	Law Officer
08	Officials working in Planning Section at Srinagar Office.	Assistant Commissioner State Taxes (Technical) J&K



09	Officials working in Planning Section at Jammu Office.	Statistical Officer (Planning).
10	Officials working in Audit Section/Stamps Section/ Technical Section at Srinagar Office.	Assistant Commissioner State Taxes (Technical) J&K.
11	Officials working in Audit Section/Stamps Section/ Technical Section at Jammu Office.	Assistant Commissioner State Taxes (Technical) J&K.
12	Officials working in Receipt Section at Srinagar Office.	Section Officer.
13	Officials working in Receipt Section at Jammu Office.	State Taxes Officer working in the office of Additional Commissioner, State Taxes (Tax Planning Policy and Advance Ruling) J&K
14	IT Section of Commissionerate at Kashmir.	Programmer working in the office of Commissioner Kashmir
15	IT Section of Commissionerate at Jammu	Programmer working in the office of Commissioner Jammu

The concerned Section Heads shall submit the requisite details to the Dy. Commissioner State Taxes (Headquarter) J&K/Dy. Commissioner State Taxes (Judicial) J&K and Assistant Commissioner State Taxes (Technical) J&K as the case may be for reviewing of the performance and who in turn will submit the requisite details to Commissioner State Taxes, J&K, Srinagar.


09.03.2022
(Showkat Aijaz Bhat) KAS
Commissioner State Taxes, J&K

No. 359-Adm/2230-2237/CST

Dated: 09/03/2022

Copy to the:-

1. Dy. Commissioner State Taxes (Headquarter) J&K.
2. Dy. Commissioner State Taxes (Judicial) J&K.
3. Assistant Commissioner State Taxes (Technical) J&K.
4. Private Secretary/P.A. to Commissioner State Taxes, J&K.
5. Concerned Section Heads.
6. Concerned Officials.
7. Office order file.