

Tel: 0194-2310875/0191-2470920
Web portal: www.jkcomtax.gov.in

Email: cctjk@jkcomtax.gov.in
Website www.jkcomtax.nic.in

GOVERNMENT OF JAMMU AND KASHMIR
STATE TAXES DEPARTMENT
EXCISE AND TAXATION COMPLEX,
SOLINA RAMBAGH, SRINAGAR/ RAIL HEAD, JAMMU

Sub: Constitution of Internal Complaints Committee under Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013.

Office Order No. 243/Adm of 2022
Dated: 13/10/2022

In supersession of all previous orders issued on the subject, sanction is hereby accorded to the Constitution of "Internal Complaints Committee" in accordance with provisions of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 comprising of following officers/officials/Non-Officials, where the female employees of the State Taxes Department can register their complaints (if any). The said Committee shall enquire into the complaints of sexual harassment received in their offices and shall dispose of such cases after proper enquiry/scrutiny. The Committee shall also perform any other mandate as cast upon the Committee under the Sexual Harassment of Women at Work Place (Prevention, Prohibition and Redressal) Act, 2013 viz ensuring a conducive working environment, safety at workplace etc for the female staff of the department.

Jammu Division:

S.No.	Name of the officer/official/Non-Official	Designation	Nominated as	Contact No.
01	Ms. Shehnaz Akhter, JKAS	Deputy Commissioner State Taxes (Appeals-I) Jammu.	Presiding Officer	9419386366
02	Mr. Naresh Kumar Koul	State Taxes Officer, Circle-"R" Jammu	Official Member	9419187455
03	Ms. Ruchi Gupta	State Taxes Officer Circle-"J" Jammu.	Official Member	700614695E
04	Ms. Kusum Gupta	State Taxes Officer, Circle - "C" Jammu	Official Member	9419301621
05	Ms. Snigdha Shekhar	Advocate, Jammu, Kashmir & Ladakh High Court (Nominated Member from	Non-Official/Co-opted Member	9469214048

		NGO Association for Social Health in India, J&K)		
--	--	--	--	--

Kashmir Division:

S.No.	Name of the officer/official	Designation	Nominated as	Contact No.
01	Ms. Tabasum Kamili , JKAS	Deputy Commissioner State Taxes (Appeals-I) Kashmir.	Presiding Officer	9419079025
02	Ms. Vaseena Yousuf	I/C State Taxes Officer, Circle- "G" Srinagar.	Member	7006949044
03	Mr. Javed Ahmad Shah	Inspector, Circle- "C" Srinagar.	Member	9797974747
04	Ms. Sameera Shafi	Inspector, Circle- Ganderbal, Kashmir.	Member	9419477934
05	Ms. Affarmand Rashid	Assistant Village Director (IC) C/o NGO SOS Children's Villages of India, J&K	Non- Official/Co- opted Member	07780814463

NO:- 279 - Adm/3616-411CST
Dt:- 13/10/2022

R Singh
(Dr. Rashmi Singh, IAS)
Commissioner State Taxes
J&K.

Copy to the:

1. Additional Commissioner State Taxes (Administration & Enforcement) Jammu/Kashmir.
2. Additional Commissioner State Taxes (Tax Planning, Policy & Advance Ruling) J&K.
3. Dy. Commissioner State Taxes (Judicial)J&K.
4. Dy. Commissioner State Taxes Recovery/IT, Data Analytics & Economic Intelligence/Appeals-II/Appeals-IJammu/Kashmir.
5. Dy. Commissioner Enforcement (Central)/ North/South Jammu/Kashmir/Lakhanpur.

6. Deputy Commissioner Stamps Jammu/Kashmir.
7. All State Taxes Officer, Jammu/Kashmir.
8. Concerned Inspectors.
9. Ms. Snigdha Shekhar, Advocate, Jammu, Kashmir & Ladakh High Court, C/o Association for Social Health in India, J&K. This is in reference to the consent received from your NGO.
10. Ms. Affarmand Rashid, Assistant Village Director (IC), C/o NGO SOS Children's Villages of India, J&K. This is in reference to the consent received from your NGO.
11. Incharge website for updation.